



**20<sup>th</sup> January 2021**

**To all Members of Council**

Dear Councillors,

You are hereby summoned to attend a **Finance, General Purposes and Audit Committee Meeting** to be held **online on Thursday 28<sup>th</sup> January 2021**, to be held at 7.00pm for the purpose of transacting the following business.

To login please follow the instructions emailed to you from Zoom or use the link below  
<https://us02web.zoom.us/j/89859625164?pwd=bjZXNzFTdXdJTFlYTk03MUxyUDlBdz09>  
Please call the clerk on 01726 821700 if you are having problems logging in.

Yours faithfully

*Lynn Clarke*

Lynn Clarke  
Clerk/RFO

**Members of the public are most welcome to attend all Council meetings.**

## **AGENDA**

### **1. Apologies**

*To receive and approve apologies*

### **2. Declarations of Interest**

*a) To receive disclosures of Pecuniary Interests;*

*b) To receive disclosure of Non-Registerable Pecuniary Interests;*

*c) To disclose the receipt of hospitality or gifts over the value of £10 and*

*d) To receive written requests for dispensations on items to be discussed at the meeting.*

**N.B:** *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

### **3. Public Participation**

*Standing Order 3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the*

*agenda Standing Order 3g -The designated time will be 15 minutes and no longer than 5 minutes per person. This time may be extended at the discretion of the Chairman.*

4. **To adopt the Minutes of the Finance, General Purposes and Audit Committee held on the 8<sup>th</sup> December 2020.**
5. **Matters arising**
6. **To review the Electricity Contract.**
7. **To agree the new price charges for Scribe.**
8. **To discuss moving to the e-Payments plan with Barclays Bank.**
9. **To discuss and allocate the Trevlaour Prazey, Hendra Prazey. Footpaths and Verges Contract.**
10. **To agree who will be sitting on the pre-contract meeting.**
11. **To agree the quotations for the CCTV groundworks.**
12. **To agree the renewal of the ESET Antivirus at £92.00+ VAT for the 4 computers.**
13. **To discuss and agree the internal Auditor for 2020-2021**
14. **To discuss and agree any pay increases in line with the National Living Wage.**
15. **To discuss and agree the removal/disposal of recently felled trees**

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'*

"Before we start this section of the meeting, I am required to remind you all that this is a confidential meeting and is not to be discussed with anyone out of this meeting. I also need your confirmation that no-one else in your household is in the room or can overhear the conversations that are to take place during this meeting. The clerk will record your response individually".

**16. Confidential**

Staffing Committee meeting

*Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**